



PRECISION INSTALLATIONS INC

Employment Opportunity

Posting Title: Purchaser/Inventory Controller

Posting Date: 11/12/18

Location: Precision Installations, Inc. 660 Watermark Ct. Neenah, WI 54956

Job Description

Precision Installations, Inc. is looking for a Purchaser/Inventory Controller to purchase parts and document purchases, to organize and track distribution, and to control inventory under management supervision. This position includes both office and warehouse tasks and plays a key part in the operations of Precision Installations and our partners.

Experience, Education & Skills

- Extensive knowledge in Microsoft Excel required
- Experience using QuickBooks strongly preferred
- 2-3 years' experience in inventory control and purchasing or related field preferred
- Sound pricing and analytical skills
- Excellent written/verbal communication
- Strong organizational skills and proven ability to take initiative
- Detail oriented with the ability to juggle multiple tasks at one time
- Maintain flexibility and react to a continually changing environment
- Ability to work in a team environment, building collaborative relationships, and communicating with cross-functional and professional teams

About Us

With over 25 years of installation excellence, Precision Installations has gained the reputation of being the industry experts in the supply and installation of communication equipment in a variety of emergency, commercial, and recreation vehicles. Over the years the company has expanded to offer vehicle upfitting and outfitting in vans and trucks, as well as custom wire harness manufacturing (offered through our secondary company, Precision Wire Harnesses, Inc.). With our service lines and client base continually growing, we are searching for qualified, self-starting candidates to join our talented team. If you are ready to start your career with a rapidly growing company, apply today!

Precision Installations is an equal opportunity employer. All employment is decided on the basis of qualifications, merit and business need.

How to Apply

To apply, please submit your resume and cover letter via email to: Alyssa Statz, HR and Communications Manager at astatz@piicompanies.com with "Purchaser/Inventory Controller" in the subject line, or online at piicompanies.com/careers.